ILLINOIS OPIOID
SETTLEMENTS INITIATIVE

Community Outreach and Recovery Supports (CORS) Model: Notice of Funding Opportunity

Technical Information Session
January 11, 2024

IDHS | AHP

Agenda

01. Illinois Regional Care Coordination Agency

02. Community Outreach and Recovery Supports: Notice of Funding Opportunity

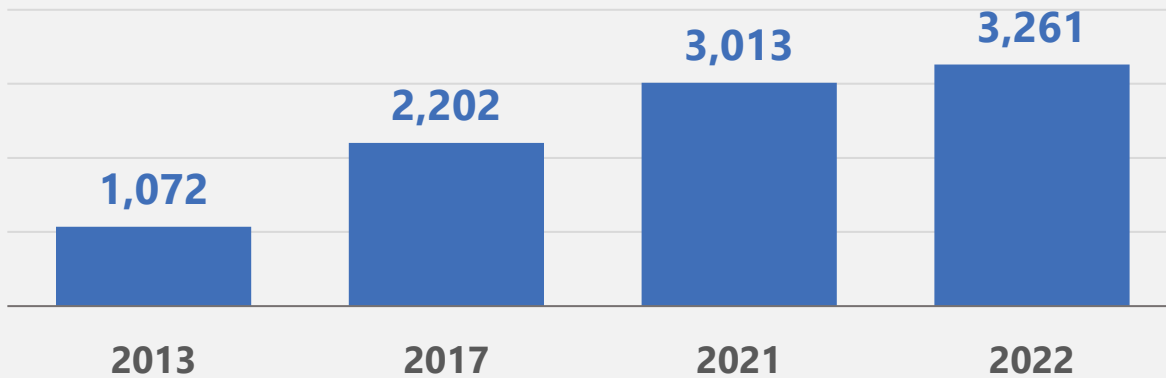**03.** Application Process

Background

The Need

Illinois Overdose Deaths

2013	2017	2021	2022
1,072	2,202	3,013	3,261

In **2013, 1,072 people** in Illinois died of an opioid overdose.[1]

In **2017**, the number of fatal overdoses reached **2,202,**[2] and in **2021 and 2022, surpassed 3,000.**[3]

State of Illinois Overdose Action Plan (SOAP)

- Prevention
- 01
- 02
- Response
- 03
- Treatment and Recovery

[1] Illinois Department of Public Health, Division of Vital Records. (2017, December 4). *State of Illinois comprehensive opioid data report.*
[2] Illinois Department of Public Health, Division of Vital Records, 2017.
[3] Illinois Department of Public Health. (2022, March). *State of Illinois overdose action plan.*

Illinois Opioid Remediation Advisory Board (IORAB)
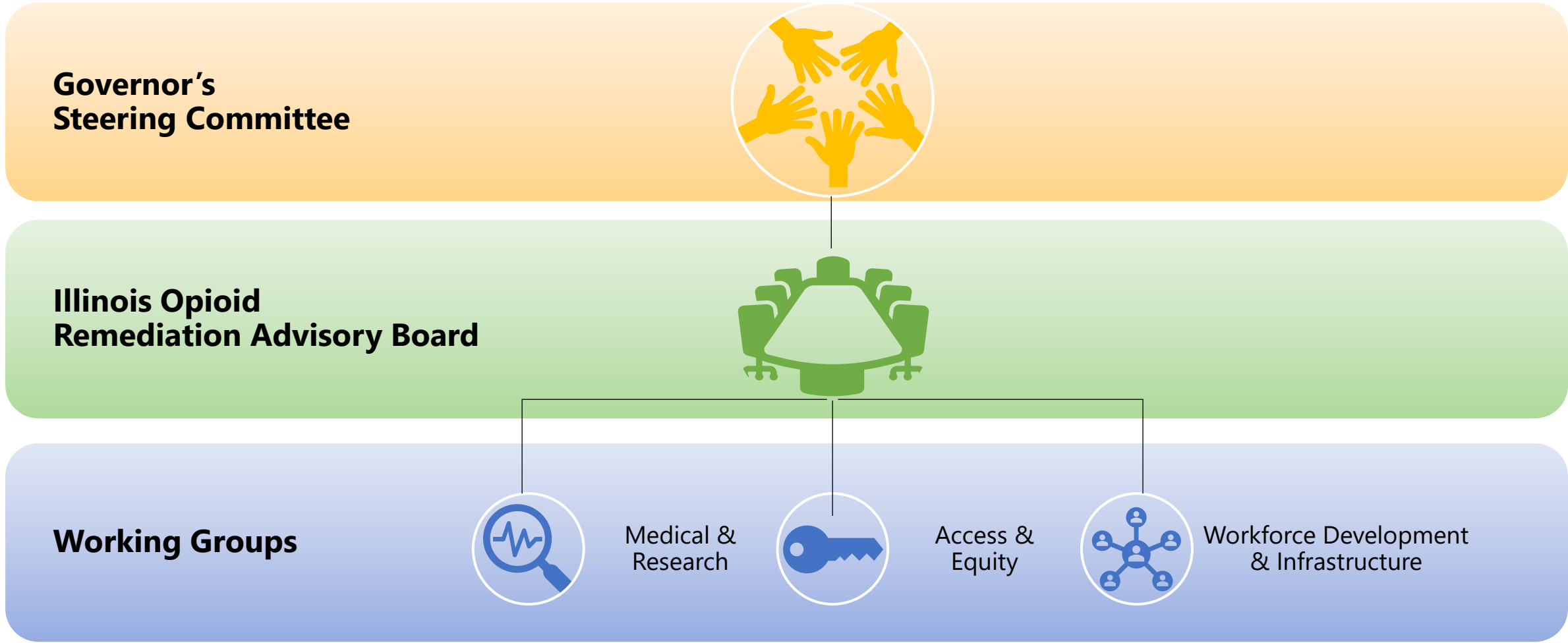
About the RCCA

The Illinois RCCA supports the Office of Opioid Settlement Administration by providing program management and administration services, regulatory compliance, and business solutions in the following activities:

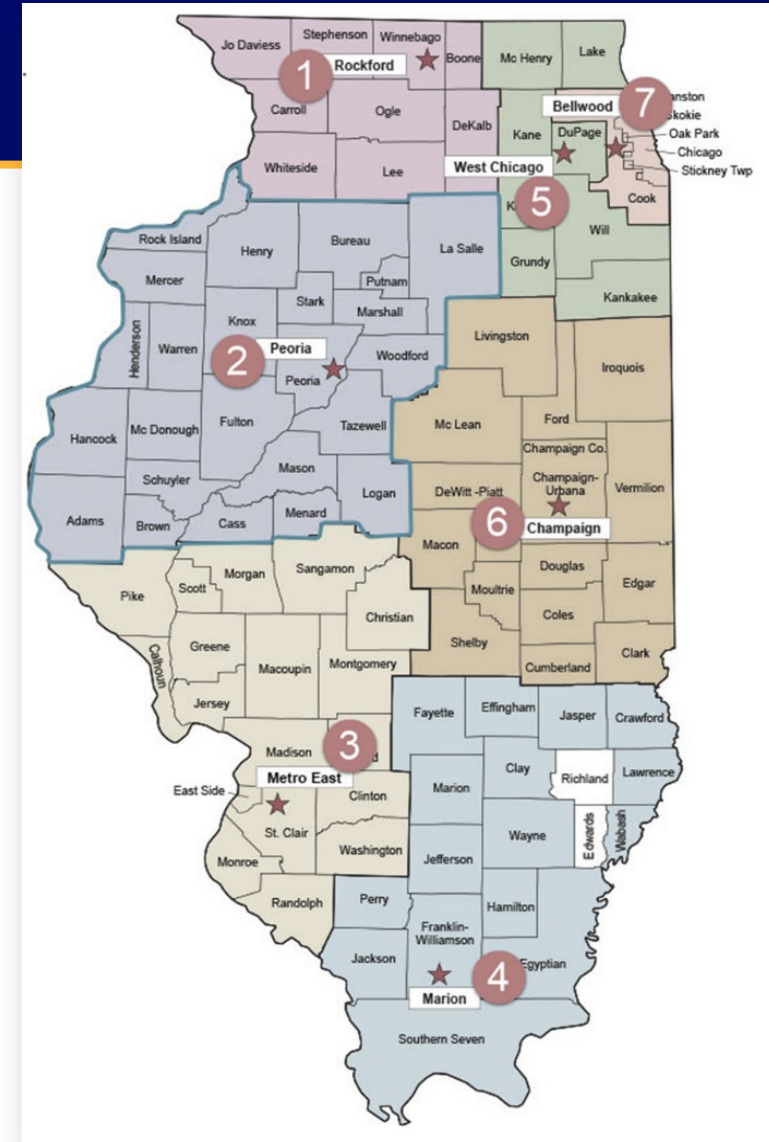| Sub-awards administration	Opioid settlement funds dashboard	Regional coalitions coordination
1	2	3

IL RCCA
Illinois Regional Care Coordination Agency

IDHS

Community Outreach and Recovery Supports (CORS): Highlights

Program Summary

Community Outreach and Recovery Supports (CORS)

Funding of outreach teams that provide recovery supports and services for people with opioid use disorder (OUD) and other substance use disorders (SUDs) experiencing homelessness or housing instability and at risk of overdose, medical complications, and incarceration
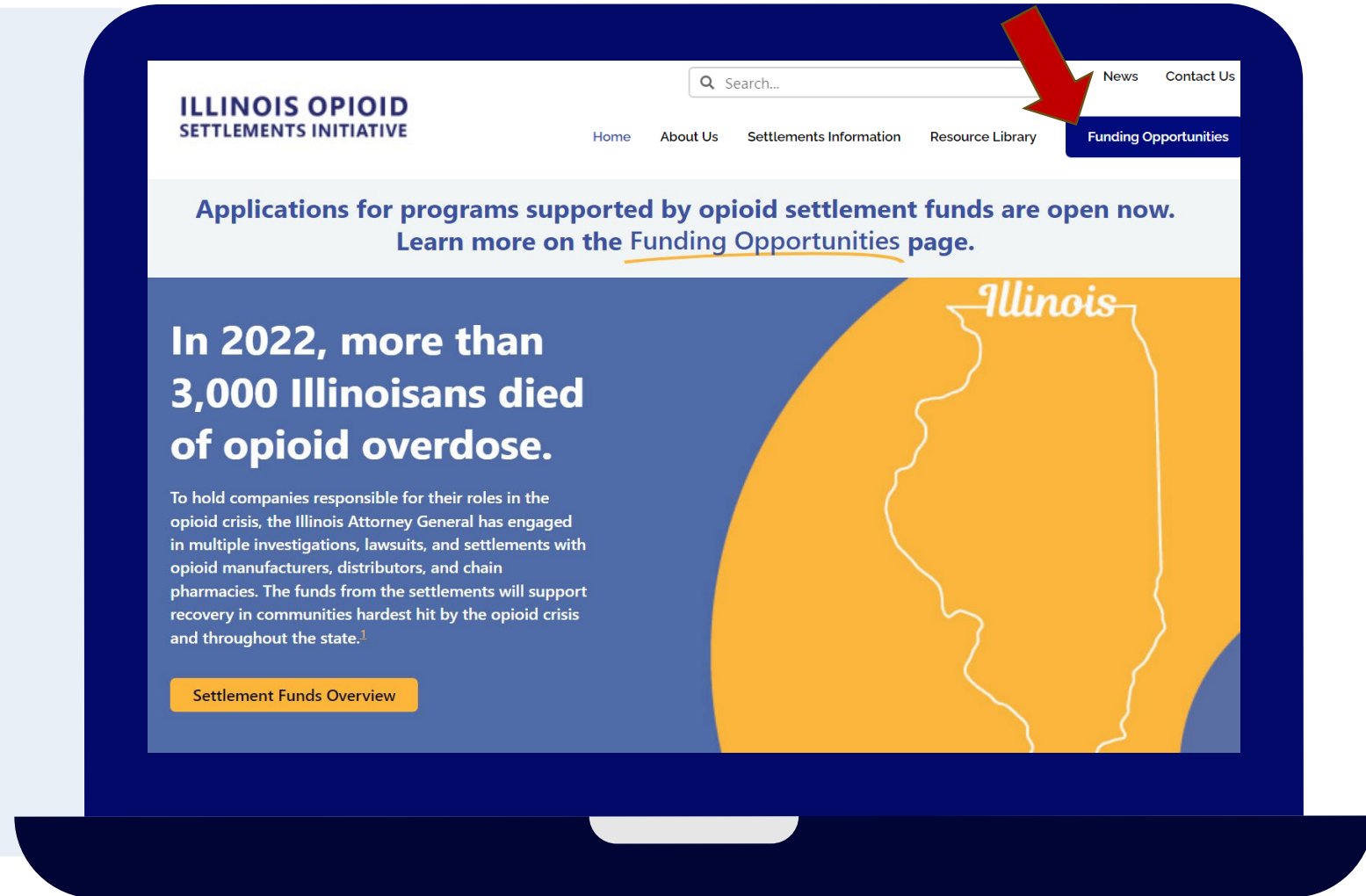
Finding the Application

Illinois Opioid Settlements Initiative website

From the home page:

1. Select **Funding Opportunities**
2. Select **CORS**

CORS Overview Page

CORS Application Materials

Application information is organized into four main topics:

1. NOFO
2. Application
3. Budget
4. Frequently asked questions (FAQs)

Important Information

Questions about CORS due
February 6, 2024

Applications due
February 16, 2024

NOFO Organization

Summary	Snapshot of key information about the NOFO
Section A. **Description of Funding Opportunity**	Scope of services, deliverables, and performance measures
Section B. **Funding Information**	Amounts, number of awards, and expected period of performance
Section C. **Eligibility**	Applicant and funding eligibility, including allowable direct and indirect costs
Section D. **Post-Award Requirements**	Policy requirements for subrecipient organizations
Section E. **Application and Submission**	How to apply, required attachments, recommendations for preparing the application
Section F. **Application Review**	Merit-based review process
Section G. **Award Administration**	Post-award activities and requirements for selected organizations
Section H. **Other Information**	Miscellaneous requirements relevant to the program, helpful links
Section I. **Mandatory Forms**	List of forms applicants must submit

Summary Information

Who Should Apply	Organizations providing substance use recovery, peer, harm reduction, and treatment services.
Funding Areas	Statewide in Illinois. Communities disproportionately affected by the opioid crisis will be given priority.
How to Apply	Interested entities must submit their completed applications via SurveyMonkey Apply (SMA). For access issues, contact ilrcca@ahpnet.com or 312-386-7505 by January 24, 2024, to discuss accommodations.
Application Deadline	February 16, 2024, at 3:00 p.m. CST
Questions	All questions must be submitted by February 6, 2024, at 5:00 pm CST. Answers will be posted each Friday by 3:00 pm CST.
Anticipated Notice of Award	March 20, 2024

A. Description of Funding Opportunity

Scope of Services

Community Outreach and Recovery Support Services are to be delivered by peer support workers (PSWs) or persons with lived experiences (PLEs) and should be designed to reflect the needs of the community served.

Task 1. Fulfillment of Award Administration Requirements

Task 2. Community Collaboration

Task 3. Outreach to Priority Population

Task 4. Peer and Recovery-Focused Activities

Task 5. Connections to Care

Task 5-O. Recovery Supports

Task 6. Professional Development

Download the CORS Scope of Services on the **CORS Overview** page.

A. Description of Funding Opportunity

Adherence to requirements in:

01 Grant Accountability and Transparency Act (GATA), 30 ILCS 708

02 Illinois Administrative Code, Government Contracts, Title 44, Part 7000

03 Grantmaking, Procurement, and Property Management, and federal regulations under Grants and Agreements, 2 CFR 200

04 Illinois Department of Human Services/ Substance Use Prevention and Recovery (IDHS/SUPR) IDHS/SUPR Contractual Policy Manual

B. Funding Information

Community Outreach and Recovery Supports (CORS)

- The total amount of funds available is $15,000,000 to be awarded over 3 years.

- The RCCA anticipates making up to 14 awards in the amount of $325,000–$350,000 each. The maximum award applied for should be $350,000 for the initial period of performance.

- Anticipated period of performance is May 1, 2024–June 30, 2025.

C. Eligibility
PRE-QUALIFICATION

Step	Requirement	Link
1. Register with the State of Illinois.	Be actively registered with the Illinois Secretary of State.	Illinois Secretary of State website
2. Obtain a FEIN/EIN number.	Obtain a Federal Employer Identification Number (FEIN/EIN) from the Internal Revenue Services (IRS).	IRS FEIN/EIN application website
3. Register for a SAM.gov account and obtain a UEI.	Register for and maintain an active System for Award Management (SAM.gov) account and obtain a 12-digit Unique Entity Identifier (UEI).	SAM.gov
4. Complete Section 2 of the Application.	This information will be verified to ensure the applicant meets pre-qualification criteria.	CORS Application

Pre-Award
Risk assessments do not preclude entities from becoming grantees. Risk assessments are used to identify subrecipient technical assistance (TA) needs.

C. Eligibility

Allowable Costs

- Necessary and reasonable based on the activity contained in the statement of work, are justified in the budget narrative, and are allowable under Subpart E of 2 CFR 200

Unallowable Costs

- Entertainment costs, except where specific costs that might otherwise be considered entertainment have a programmatic purpose and are authorized in the approved budget (2 CFR 200.438)
- Capital expenditures for general purpose equipment, including any vehicle regardless of cost, buildings, and land (2 CFR 200.439)
- Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life (2 CFR 200.439)

- Meetings or conventions, unless directly related to the program and approved in advance by the RCCA
- Cash payments to intended recipients of services
- Lobbying, political contributions, or compensation of a government body
- Fundraising
- Bad debt, fines, or penalties
- Any other costs not approved in the plan and budget

See NOFO for full list of unallowable costs.

D. Post-Award Requirements
SERVICE AND POLICY REQUIREMENTS

Anticipated Notice of Award
MARCH 20, 2024

Start Date
MAY 1, 2024

| Site visits, as requested by RCCA | Technology | Hiring and employment policy | COVID-19 policies and procedures |

E. Application and Submission Information

Steps
1. Review the Notice of Funding Opportunity with key partners.
2. Prepare to apply. • Initiate or verify pre-qualification status. • Access the online application.
3. Access technical assistance resources.
4. Download and complete attachments and forms.
5. Complete the online application. • Upload attachments. • Review and submit the application.

F. Application Review Information

Criteria

Evaluation Committee

Funding priorities

Finalist Recommendations

Appeal

Anticipated Announcement of Award

Merit-based Review Process

G. Award Administration Information

Notice of Awards (NOA)
- **Award conditions**
- **Sub-award agreement**

Payment Terms

Administrative and National Policy Requirements

G. Award Administration Information

Training and Technical Assistance Participation

Monitoring

Data and Reporting

H. Other Information and I. Mandatory Forms

Other Information

- Definitions
- Relevant websites

- Illinois Opioid Settlements Initiative
- Illinois Opioid Remediation Advisory Board
- IDHS/SUPR
- IDPH Regional Map

Mandatory Forms

- Budget workbook
- Conflict of interest disclosure

- Budget Workbook
- IDHS Grantee Conflict of Interest Disclosure

ILLINOIS OPIOID
SETTLEMENTS INITIATIVE

Application

Topics

1 Comparisons

2 Application Content

3 SurveyMonkey Apply

4 Attachments

5 Demonstration

RCCA Sub-Awards and State Awards: Application Similarities and Differences

Category	Similarities	Differences
Pre-qualification	Requirements are the same.	Information submitted via SMA online application instead of Grantee Portal; verification of pre-qualification requirements is not automatic.
Risk assessment	Questions are almost identical to Internal Controls Questionnaire.	Internal controls questions are answered via SMA online application.
Application	Very similar requirements; programs provide executive summary and answer questions about need, quality, and capacity.	Questions are posed via SMA online application instead of submission of narrative.
NOFO	Organization and language are similar, closely aligned with Uniform NOFO template.	References to IDHS or State Agency revised to refer to RCCA.
Budget	Organization of budget is very closely aligned with the Uniform Grant Budget Template.	Budget is requested in an Excel Workbook template. Budget is not submitted/approved through the Catalog of State Financial Assistance (CSFA).
Payment approach	Same payment options	None

Application

SECTION	Category	POINTS
Section 1.	Organization Information	0
Section 2.	Pre-qualification Information	0
Section 3.	Internal Controls	0
Section 4.	Attestations	0
Section 5.	Executive Summary	5
Section 6.	Needs Met by Your Organization	10
Section 7.	Organizational Capacity	15
Section 8.	Need for the Proposed Program	10
Section 9.	Quality of the Proposed Program	35
Section 10.	Capacity to Implement the Proposed Program	20
Section 11.	Project Budget	5

Attachments List

	ATTACHMENT	DESCRIPTION
A	**Approved Negotiated Indirect Cost Rate Agreement (NICRA)** (if applicable)	Defines an organization's federally negotiated indirect cost rate
B	**Organizational Chart***	Describes the reporting structure and roles at the organization
C	**Organizational Budget***	Describes organizational revenues and expenditures for current fiscal year
D	**Form W-9, Request for Taxpayer Identification Number (TIN) and Certification***	Verifies TIN
E	**Single Federal Audit or Financial Statement Audit** (if available)	Provides assurance of internal controls to maintain grant compliance
F	**Conflict of Interest Disclosure***	Discloses actual or potential conflicts of interest
G	**Project Plan***	Describes the applicant's plan to execute the award over the period of performance
H	**CORS Budget Workbook***	Demonstrates spending plan for subaward

*Required

NOFO and Application Demonstration

CORS Application Materials

Application information is organized into four main topics:

1. NOFO
2. Application
3. Budget
4. Frequently asked questions (FAQs)

Budget Demonstration

Community Outreach and Recovery Supports (CORS) Budget Workbook (a) Index

#	Workbook Sections	Brief Description and Federal Awards Reference (2 CFR 200)	Instructions
			The first tab of the workbook includes a linked list of all tables in the workbook. Use the list as a reference, and use the links to navigate between tables.
(a)	Index	List of worksheets in this workbook	PLEASE NOTE: The anticipated period of performance for CORS programs is May 1, 2024 – June 30, 2025. This period of performance will include two funding periods: Funding Period 1 (FP 1): May 1, 2024 – June 30, 2024, and Funding Period 2 (FP 2): July 1, 2024 – June 30, 2025. The tables in this workbook include columns for each.

(c) Proposed Budget Summary

Budget Category	Funding Period 1 (FP 1) Proposed Budget	Funding Period 2 (FP 2) Proposed Budget	Total Proposed Budget
1. Personnel	$ -	$ -	$ -
2. Fringe Benefits	$ -	$ -	$ -
3. Travel	$ -	$ -	$ -
4. Equipment	$ -	$ -	$ -
5. Supplies	$ -	$ -	$ -
6. Contractual Services and Subawards	$ -	$ -	$ -
7. Consultant Services and Expenses	$ -	$ -	$ -
8. Occupancy (Rent and Utilities)	$ -	$ -	$ -
9. Training and Education	$ -	$ -	$ -
10. Grant-Specific Line Item	$ -	$ -	$ -
Total Direct Costs (2 CFR 200.413), *Total of Lines 4-13*	$ -	$ -	$ -
11. Total Indirect Costs	$ -	$ -	$ -
You may overwrite the total direct costs cells in Line 14 if necessary. Please provide explanation for this revision in the indirect costs narrative.	$ -	$ -	$ -

Instructions column (right):
- The Applicant Information table asks for basic information about the organization. Enter contact details, payment method preference, and indirect cost election
- The Budget Summary table automatically calculates totals, by funding year, of the information entered in the proposed budget tables (1-11). However, cells B14 and C14 may be manually entered if the total direct costs are different than a sum of the totals on Tables 1-10. If this is the case, provide an explanation for this calculation in the budget narrative.
- List each position by title, name of employee (if available), salary rate, total percentage of time to be devoted to the project, and length of time they will be employed by the organization. Additionally, enter the percentage of their time each employee will spend on each task.
- Provide fringe base and rate information for each position. Columns A, B, and E should automatically populate from the Personnel worksheet. However, you may type over these columns if the worksheet does not populate appropriately.
- List who will be traveling, estimated cost, basis, and quantity or duration of the item.
- List each item of equipment and estimated cost.
- List the supplies by type (office supplies, postage, training materials, copying paper, and other expendable items such as books) and show the basis for computation.
- List the service to be procured by contract and an estimate of the cost.
- Enter the name (if known), service to be provided, hourly or daily fee (8-hour day), and estimated time to be spent on the project.
- List items and descriptions by major type and the basis of the computation.
- Enter needs related to training activities to be delivered (not subject to application of indirect costs).
- List the supplies needed to provide recovery support services, including but not limited to basic needs supplies, transportation support, and caregiving support. *Note:* The total project time allocated to this task across all budget categories may not total more than 20% of the total funding request.
- Enter base rate to calculate indirect costs. If de minimis is selected, submit documentation on the calculation of MTDC within your Program Narrative under Total Indirect Costs.
- Explain how costs were estimated and justify expenses within each budget category.

| 12 | Program Narrative | Justification of the need for funding request | |

Tabs: < > | (a) Index | (b) Applicant Information | (c) Budget Summary | 1. Personnel | 2. Fringe Benefits | 3. Travel | 4. Equipment | 5. Supplies

Download link for the CORS Budget Workbook on the CORS Overview page.

Questions and Summary Information

Link to CORS Overview

[Illinois Opioid Settlements Initiative website](#)

Contact Us

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Important Dates

Application Deadline	**February 16, 2024 3:00 p.m.**
Questions	Submit by February 6, 2024 5:00 p.m. Answers posted Fridays by 3 p.m.
Anticipated Notice of Award	March 20, 2024